



Bharatiya Shikshan Prasarak Sanstha, Ambajogai



Swa. Sawarkar Mahavidyalaya, Beed



Internal Quality Assurance Cell

DVV Clarification

5.1 Student Support

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 3. Minutes of the meetings of student grievance committee, as per metric**

**Student Grievance and Redressal
Committee
True Translation of Minutes of
Meetings**



TRUE TRANSLATION

Academic Year 2022-23

Meeting No. 1

July 5, 2022



On July 5, 2022, a meeting of the Student Grievance Redressal Committee was held. During the meeting, discussions were held regarding the complaints received on July 4, 2022, in the complaint box. As the admission process has already begun it was decided to request the college administration to look after the vehicle congestion on campus and to restrict students from parking vehicles on the roads during the commencement of the college admission process.

Meeting No. 2

October 4, 2022

On October 4, 2022, a meeting of the College Grievance Redressal Committee was held, and it was decided that since no complaints were available in the grievance box opened on October 3, 2022, no further information or requests need to be made to the administration.

Meeting No. 3

December 6, 2022

On December 6, 2022, a meeting of the Grievance Redressal Committee was held. During the meeting, it was decided to inform the students to be punctual and not to waste time during off period and to spend their free time in library or in the sports department. This information will be communicated to the students by the committee for discipline and the women's grievance redressal committee members.

Meeting No. 4

March 3, 2023

On March 3, 2023, a meeting of the Grievance Redressal Committee was held, and it was decided to open a grievance box on March 6, 2023. Additionally, if any complaints are received in the grievance box, appropriate action will be taken.


Principal
Swa.Sawarkar Mahavidyalaya,
Beed.

TRUE TRNSLATION

Academic Year 2021-22

**Meeting No. 1
November 12, 2021**



On November 12, 2021, a meeting of the Student Grievance Redressal Committee was held, and discussions were conducted on the following topics, leading to decisions:

Agenda Item One - Setting the date for opening the Student Grievance Redressal Box: It was decided to open the Student Grievance Redressal Box on the first Monday of each month to address any complaints received.

Agenda Item Two - Timing for the meetings of the Student Grievance Redressal Committee: It was decided to schedule the meetings of the Student Grievance Redressal Committee throughout the academic year as needed, based on the availability of complaints in the grievance box.

Agenda Item Three - Organizing dialogue meetings with students in the college: It was decided to hold informal dialogue meetings with students to foster better communication and maintain discipline within the college premises.

These decisions were made during the meeting held on November 12, 2019.

Meeting No. 2

February 1, 2022

On February 1, 2022, at eleven o'clock, the Student Grievance Redressal Committee's grievance box was opened at the college. Since there were no grievances received in the box, there was no need for a committee meeting, and therefore, no meeting was held.


Principal
Swa.Sawarkar Mahavidyala,
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TRUE TRNSLATION

Meeting No. 3

March 3, 2022



On March 3, 2022, a meeting of the Student Grievance Redressal Committee was held, and discussions were conducted on the following topics, leading to decisions:

Agenda Item One - Cleanliness and Orderliness during Exam Period: The committee discussed the importance of cleanliness and orderliness during the examination period at the college. It was decided to request to the college administration to ensure cleanliness and orderliness during the exam season.

Agenda Item Two - Complaint about Drinking Water by Kumari Aparna: Miss. Aparna Sami raised a complaint regarding the quality of drinking water. It was decided to address her grievance and make necessary improvements in the college's water supply.

Agenda Item Three - Phones by Students: The use of mobile phones by students within the college premises was discussed. It was decided to enforce the rules against mobile phone usage in classrooms and inform the students about the regulations regarding mobile phone usage.

All committee members participated in the discussions, and their opinions and suggestions were duly noted and recorded in the meeting minutes.

Meeting No. 3

March 7, 2022

On March 7, 2022, at 110 am, a student complaint box was opened at the college. However, no complaints of any kind were found in the box, so no meeting has been scheduled for today.

Principal
Swa.Sawarkar Mahavidyala,
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TRUE TRNSLATION



Academic Year 2020-21

The Student Grievance Redressal Committee was unable to function during the academic year 2020-21 due to the impact of COVID-19. No complaints were received in the grievance box during this period.


Principal
Swa.Sawarkar Mahavidyala,
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TRUE TRNSLATION

Academic Year 2019-20



Meeting No. 1

July 3, 2019

On July 3, 2019, a meeting of the College Student Grievance Redressal Committee was held, and discussions were conducted on the following topics, leading to decisions:

Agenda Item One - Availability of Newspapers and Magazines: Some students residing in the hostel have requested access to newspapers and weekly magazines in the library for reading. It was recommended during the discussion to provide access to newspapers and weekly magazines for students interested in reading them in the library. This recommendation is to be forwarded to the college administration for consideration.

Agenda Item Two - Providing Parking Space for Female Students' Two-Wheelers: Concerns were raised about female students facing difficulties due to the lack of designated parking spaces for their two-wheelers. It was suggested to allocate a separate area for female students to park their two-wheelers, considering the inconvenience they face. This suggestion is to be communicated to the college administration for further action.

After discussing the above topics, it was decided to communicate the recommendations to the college administration for their attention and action.

Meeting No. 2

September 3, 2019

On September 3, 2019, a meeting of the Grievance Redressal Committee was held. It was decided that since no complaints were received in the grievance box placed on September 2, 2019, no further recommendations or actions were necessary to be taken by the administration.

Meeting No. 3

March 5, 2020

A meeting scheduled for March 5, 2020, could not take place due to the impact of COVID-19.


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TRUE TRNSLATION

Meeting No. 4

March 6, 2019



On March 6, 2019, a meeting of the College Grievance Redressal Committee was held, and discussions were conducted on the following topics, leading to decisions:

Agenda Item One - Discussion regarding the complaint of Miss Vaishnavi Joshi to the Women's Grievance Redressal Committee: The College Women's Grievance Redressal Committee discussed the complaint filed by Miss Vaishnavi Joshi, a student from Science faculty. The complaint was related to the quality of drinking water. After considering the complaint, it was decided to recommend the matter to the college administration.

Agenda Item Two - Discussion on the behavior of students in the library reading room: The college library reading room was being disrupted by some students. It was decided during the meeting to inform all students about maintaining decorum in the library reading room.

After discussing the above topics, decisions were reached, and the administration was advised to take appropriate actions.


Principal
Swa.Sawarkar Mahavidyalaya,
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Academic Year 2018-19



Meeting No. 1

July 3, 2018

On July 3, 2018, a meeting of the Student Grievance Redressal Committee was held, and discussions were conducted on the following topics, leading to decisions:

Topic 1 - Placement of Grievance Boxes in Visible Locations in college: After discussions on the current topic, it was decided to place the grievance boxes for student grievances in visible locations in college, making them easily accessible to students.

Topic 2 - Placement of the Student Grievance Redressal Committee Notice Board: The notice board of the Student Grievance Redressal Committee was decided to be placed in a visible location within the college premises.

Topic 3 - Placement of a Notice Displaying Information and Rules of the Grievance Redressal Committee: To make it convenient for students to access information and rules of the Student Grievance Redressal Committee, it was decided to place a notice board at a location visible to all.

Topic 4 - Schedule and Timing for Opening the Grievance Redressal Box: Following discussions on the above topics, it was decided that the student grievance redressal boxes would be opened every first Monday of the month at 11:00 AM.

Meeting No. 2

August 5, 2018

On August 5, 2018, a meeting of the Student Grievance Redressal Committee was convened, and discussions were held on the following topics, resulting in decisions:

1. Agenda Item One - Planning for assignments in the upcoming academic year: A discussion was held on how to plan assignments for the forthcoming academic year. It was decided that the committee's regular meetings would be scheduled in the first week of July, September, December, and March. Additionally, the urgency of grievances and consideration of college needs would be taken into account when convening an immediate meeting.

2. Agenda Item Two - Organizing a program for dialogue between students and college principal: A proposal was made to organize a program where students and college principals would engage in a dialogue.


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TRUE TRNSLATION

3. Agenda Item Three - Appointment of a worker for opening grievance boxes and handling them: It was decided to request the administration to appoint a worker for the task of opening and managing grievance boxes following discussions on this topic.

A request was made to the administration to conduct discussions on the above-mentioned subjects and make arrangements for the availability of a worker as per the decisions.

Meeting No. 3

December 4, 2018

On December 4, 2012, a meeting of the Grievance Redressal Committee was held, and discussions were conducted on the following topics, leading to decisions:

Agenda Item One - Maintaining Cleanliness in Restrooms: It was emphasized that maintaining cleanliness in the college restrooms is essential. Recommendations were made to improve cleanliness in the college premises.

Agenda Item Two - Informing Students Standing Near the College Gate: It was noted that some students tend to create disturbances while standing near the college gate. It was decided to provide serious warnings and notices to these students to address this issue.

Agenda Item Three - Addressing the Issue of Eve-Teasing on College Streets: It was recognized that some students engage in eve-teasing while coming to and leaving the college. It was decided to educate these students about the seriousness of their actions and to keep a close eye on such incidents from the college administration's perspective.

These decisions were made during the meeting of the Grievance Redressal Committee held on December 4, 2012.


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